



Job Title : Dy. Manager - Financial Reporting, MIS & Treasury
Location : Mumbai
Experience : 1-3 years
Reporting to : Sr. Manager – Finance & Accounts
Educational Qualification: CA Qualified (Mandatory)

About the Company:

Power Exchange India Limited known as PXIL is a power market infrastructure institution providing an electronic platform for transactions in power and allied products. PXIL's operations are governed under the aegis of the Hon'ble Central Electricity Regulatory Commission (CERC). For information: Please visit Company website -

<https://www.powerexindia.in/>

Who we are

PXIL is jointly promoted by two of India's leading Exchanges, National Stock Exchange of India Ltd (NSE) (through its wholly owned subsidiary NSE Investments Ltd.) and National Commodity & Derivatives Exchange Ltd (NCDEX).

Apart from promoters, the other equity shareholders of the Exchange are:

- Central Govt.: Power Finance Corporation Ltd, NTPC Vidyut Vpapar Ltd
- State Utilities: MP Power Management Co. Ltd., Gujarat Urja Vikas Nigam Ltd., and West Bengal State Electricity Distribution Co. Ltd.
- Private Entities: GMR Energy, JSW Energy, Tata Power Trading Co Ltd.

What do we do

PXIL realizes its revenue from the trading operations that is conducted on its platform. Primarily the revenues are derived on the short-term power trading, and compliance products such as REC and ESCerts. PXIL currently operates the following markets:

- Day Ahead Spot
- Term Ahead Market/ Intraday market
- Day Ahead Contingency Contract
- Renewable Energy Certificates Contract
- Energy Savings Certificate Contract
- Daily, Weekly, Monthly and Any Day (Upto 90 Days / 12-Weeks / 3-Months ahead)

Job Description

About the Role:

The role involves overseeing financial reporting, ensuring compliance with accounting standards, and managing the month-end closing process. Responsibilities include preparing financial statements as per Ind-AS, compiling MIS reports for management decision-making, and strengthening internal financial controls and SOPs. The position also manages treasury investments, statutory compliance (including TDS, GST, PF, and other payments), and supports budgeting and forecasting activities. The individual in this role will ensure adherence to company financial policies and procedures while maintaining positive interpersonal relationships and a collaborative team environment.

Role and Responsibilities:

- I. Financial Reporting**
 - Prepare monthly, quarterly, and yearly financial statements in compliance with Ind-AS standards
- II. Management Information Systems (MIS)**
 - Compile MIS reports and Decision Support System (DSS) for accurate financial tracking and analysis.
 - Assist with budgeting and forecasting processes.
 - Deliver monthly financial presentations to management, highlighting key insights and performance.
- III. Internal Financial Controls and SOPs**
 - Monitor and strengthen internal financial controls and standard operating procedures (SOPs) to ensure accuracy and compliance
- IV. Month-End Closures and Reconciliation**
 - Oversee the closing and reconciliation of accounts on a monthly basis.
 - Perform ledger scrutiny, ensure accuracy, and create necessary provisions and accruals.
- V. Treasury and Investments**
 - Manage treasury investments, including Fixed Deposits, Debt Instruments, Money Market Funds, Government Securities, Bonds, Debentures, etc
- VI. Statutory Compliance**
 - Ensure timely payment of statutory dues like TDS, Professional Tax (PT), Provident Fund (PF), etc.
 - Ensure timely filing of returns and payments for GST, TDS, and other statutory obligations

VII. Adherence to Policies and Procedures

- Enforce adherence to financial and accounting policies, procedures, and operating guidelines as set by the company

VIII. Team Collaboration and Relationship Management

- Foster positive relationships within the team and across departments by demonstrating productivity, initiative, flexibility, cooperation, and commitment

Preferable Experience:

- Experience of working in Exchange / Capital Market Broking companies preferable

Personal Attributes:

- Positive Attitude
- Execution ability
- Process Driven and Systems Oriented
- Ability to withstand pressure

Other Job Specific Skills:

- Computer literate with working knowledge of TALLY ERP
- MS Excel - Expert knowledge
- Good Power point Presentation Skills

'Must Have' functional competencies:

- Proficient in Indian Accounting Standards (Ind -As), Treasury, Taxation etc.